



Policy # SA 004

POLICY NO:	SA 004
POLICY TITLE:	MAINTENANCE PROGRAM DIRECTIVE
DEPARTMENT:	SAFETY
APPROVAL DATE:	36-06-97 (June 1997)
REVISION DATE:	
REVIEW DATE:	10-04-12 (April 10, 2012) ; 2017-01-15-PP (January 16, 2017)

Purpose:

It is the policy of the County of Vermilion River to maintain all tools and equipment in a condition that will maximize the safety of all personnel.

Policy:

To accomplish this, a “Maintenance Program” shall be maintained and shall include the following components:

- adherence to applicable regulations, standards, and manufacturers specifications;
- services of appropriately qualified maintenance personnel; and
- scheduling and documentation of all maintenance work.

Responsibilities:

The supervisor shall be responsible for the application of the program in his/her area of responsibility.

The safety information in this policy does not take precedence over O. H. & S. Regulations. All employees should be familiar with the O. H. & S. Act and Regulations.