

## PUBLIC WORKS INFRASTRUCTURE MANAGER

The County of Vermilion River is seeking a highly motivated person to join our safety oriented team as **Public Works Infrastructure Manager**. Reporting to the Director of Public Works, this position is responsible for **project management and delivery of capital construction projects from the planning stage through completion**. **Key qualifications include** a Diploma in Civil Engineering Technology, or related education in administration, business, engineering, planning and development or other equivalency. A minimum 5 years municipal government experience in policies/procedures/governance; project management of capital infrastructure with focus on roadways, drainage, water, wastewater and other related infrastructure projects, along with supervisory/leadership/project manager experience. Key components of the position include:

- **PW Project Management:** all stages of project management from initiation, planning & budgeting, execution, monitoring and control, to close-out according to engineering standards and/or County Municipal Standards; manage contracts and agreements; oversee project personnel; liaise with landowners and stakeholders; coordinate wetlands and environment.
- **Management:** manage the Construction and Rehabilitation Project Teams.
- **RFP's:** Prepare and monitor Requests for Proposals, tenders, pre-qualifications, and associated contract documents working in conjunction with the Director.
- **Budgets & Financial Management:** manage the Public Works Capital Infrastructure projects and industry-related road projects as per the Master Transportation Plan and the Capital Infrastructure Budget.

A competitive salary and comprehensive municipal benefits package is available. The successful candidate will be required to provide a criminal record check and drivers abstract. We appreciate the interest of all applicants, however, only those selected for an interview will be contacted. Competition will remain open until suitable candidate is found.

Resumes marked: **"CONFIDENTIAL – PW Infrastructure Manager"** can be submitted by FEB 15, 2019

Attention: Kathy Jeffrey, Human Resources Manager  
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