

NEW INITIATIVES & PROGRAMS/EVENTS GRANTS YEAR END REPORT

This year-end report will assist the County of Vermilion River (CVR) in ensuring that grant funds are expended in accordance with the approved application and that all funds distributed are accounted for accordingly. CVR requires that this Accounting Report be submitted each year.

1. Please complete all sections of the form.
2. Ensure appropriate expenses are listed clearly.
3. Report must be submitted by April 5, 2019 (for the previous year). **If reporting is not complete, it may affect future years' funding.**

Submit Report for the 2018 financial year by April 5, 2019

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YEAR END REPORT FOR FUNDS RECEIVED IN 2018 FOR:

PROGRAMS & EVENTS GRANT

NEW INITIATIVES GRANT

Organization Name:

Contact Person:

Board Position:

Telephone:

Email:

Overview of Program/Event/Initiative that was funded. Report any success stories, attendance numbers, or issues that prevented you from completing the program/event/ initiative.

FUNDING RECOGNITION: Did you do any public recognition for funds received by CVR? Photos are welcome!

GRANT FUNDS RECEIVED (in reporting year)

\$

GRANT EXPENDITURES (if questions arise, CVR can request copies of invoices, receipts or financial statements that show the expenses for the grant received. At this time, no need to submit these items, just complete the following table). **Eligible expenses to report below could be Advertising, Supplies, Rentals etc.**

ie. Event Food Supplies

ie. \$600

	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Are there any unexpended grant funds at this time?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, what is the amount and provide reason(s) the funds were not spent and the plan moving forward for the funds (if adequate reason is not provided, funds may need to be returned to CVR):	

DECLARATION STATEMENT

I, the undersigned, hereby certify that this report contains a full and accurate account of all matters stated within.

Name: (please print)	Title:
Signature:	Date:

Note:

The Annual Operating Year End Report must be received by CVR prior to the next grant funding cycle. Failure to submit a report, or delinquency in submission, may affect future grant application consideration.

The personal information on this form is being collected for the purpose of determining the eligibility of an applicant to receive recreation funding. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the municipal Council and may be published in a Council meeting agenda. Questions regarding the collection of this information can be directed to the FOIP Coordinator at the CVR office.