

POLICY NO:	PW 012
POLICY TITLE:	PUBLIC WORKS PROJECTS POLICY
DEPARTMENT:	PUBLIC WORKS
APPROVAL DATE:	53-09-04 (September 2004)
REVISION DATE:	
REVIEW DATE:	October 6, 2014

Purpose:

That in the interests of each division and for the betterment of the County as a whole, the Public Works Superintendent and Foreman determine with Councilor input, the short and long-term project plans for the next 3 years. These project lists would be consolidated and then submitted to Council for approval.

Guidelines:

In determining projects, public safety, efficiency and sustainability must be considered. Local pressures and needs will also play a part of the determination.

1. Projects may include:

- a. Road Building
- b. New Oiling
- c. Dust Control
- d. Road Surface Reclamation
- e. Sub-grade Restoration
- f. Hydro-axe
- g. Back Road Upgrade

2. Transfer of Project Approvals:

- a. Council can change approved projects if another priority is identified in that area.

3. Resource Roads Project:

- a. Council as a whole will approve projects for submission to Provincial Resource Road Program.
- b. County Roads needing up grading to handle industry traffic that move into a new area will be submitted to Council as a whole for approval. Public Works Superintendent is to identify options for funding, cost sharing, etc.

4. The Public Works would assure an 8 to 10 mile building program each year to achieve the most benefit from the construction equipment. This is top priority on projects.
5. All repairs and upkeep of present infrastructure in each area would have to be done prior to projects.
6. Under oiling upkeep of present oiled roads would be a priority over any new oiling projects in each area. These would be identified in early spring (May), which would give council time to change from a new project to repairing an existing road in their area. This doesn't include coldmix repairs or patching.
7. Oiling projects in each area would be looked at from a networking view, residences benefiting, cost saving on gravel use, and the type of traffic using the road. These also can be cost out prior to budget and in 2 to 3 years in advance. If extra oil was available from Oil Companies for more projects then passed in present year budget, public works would be able to carry on to next years list with out council approval. This would help look after unexpected oil that comes available and the public works department cannot wait 2 weeks for a council meeting for approval. This would have to be done within the present year budget as well.
8. Traffic volumes will dictate the type of oil to be used in new projects to achieve longevity of the projects.
9. Within the yearly set budget, dust control in front of residences would not be part of this process they would be handled by the current process (Refer to Policy PW 006).