

POLICY NO:	NG 005
POLICY TITLE:	SECURITY DEPOSIT FOR NATURAL GAS CONTRACT OWNERS
DEPARTMENT:	NATURAL GAS UTILITY
APPROVAL DATE:	24-01-97 (January 1997)
REVISION DATE:	16-12-10 (December 14, 2010)
REVIEW DATE:	

Policy Statement:

To protect the County against non-payment of natural gas accounts by way of a security deposit.

Purpose:

The security deposit is to be used, when deemed necessary by administration, to protect the County Natural Gas Utility from:

1. customers unable to establish a credit rating satisfactory to the County, or
2. customers whose gas service has been disconnected by reason of non-payment.

Policy:

Customers are required to provide a guarantee of payment in the form of a cash deposit. The amount of the deposit will be 30% of the estimated annual bill.

These accounts shall be reviewed yearly by Gas Utility Staff and by Council. If it is decided that the account has been kept in good standing throughout the year, the deposit may be refunded by Administration.

Interest on each customer's security deposit held by the County shall be calculated at the rate specified from time to time in the Landlord and Tenant Act and shall be credited to the account of that customer annually.

Upon termination of natural gas service to a customer, that customer's security deposit, if any, together with any interest thereon which has not been credited to him as aforesaid, less any amount then owing by him to the County shall be refunded.