

# ANNUAL MEETING AGENDA

HAMLETS OF  
RIVERCOURSE & MCLAUGHLIN  
APRIL 12, 2017 @ 6:30 PM



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- c. Water & Sewer Financial Statement & Budget

**COUNTY OF VERMILION RIVER  
MARCH 30, 2016 @ 6:30 PM  
HAMLETS OF MCLAUGHLIN & RIVERCOURSE MEETING MINUTES**

**STAFF IN ATTENDANCE**

CAO: Rhonda King  
Director of Planning & Development: Roger Garnett  
Director of Finance: John Orwa  
Director of Public Works: Mark Hussey  
Economic Development/Communications: Corinne McGirr

Public Attendees = 3 (McLaughlin)

**CALL TO ORDER**

Councillor M. King called the McLaughlin & Rivercourse Hamlet Meeting to order at 6:35 p.m.

**ADDITION TO AGENDA**

**MINUTES FROM PREVIOUS MEETING**

March 23, 2015  
No concerns

**MCLAUGHLIN HAMLET INFO**

Reviewed the Hamlet Yearly Expenses; Reserve Deficit Summary; and the Water & Sewer Financials/Budget

Question regarding work done under maintenance. R. King reported it would have been pot holes or other similar work

Reviewed the Reserve Summary; explained the MSI Grant; running a deficit in water system simply because there are so few using the system and has almost always operated this way and therefore had to use money from reserves to cover the deficit in the operations.

Question about the chlorine in the water. R. King explained we have to comply with new provincial regulations. Seems to have settled into a tolerable level.

Reviewed water financials. Concern that costs are high and limited interest in new people moving here to join the system and help to reduce the costs. Discussed the opportunities that the ACE water system could bring.

## **GENERAL DISCUSSION**

R. Garnett updated on unsightly properties and actions being taken. Question about property on Railway Ave (next to the trailer for sale). There is one that is in tax recovery process. Progress is being made.

Community development – connect with C. McGirr for any interim ideas and community projects.

R. King explained the CPO support and their responsibilities for bylaw enforcement.

M. King reports that the process for road construction is to build up the base back up before re-paving. There are some funds in MSI and reserves if there was a major project the community wanted to really look at.

Some road issues where a semi sometimes park; water table has risen back up so there are a few more soft areas.

## **RIVERCOURSE HAMLET INFO**

No representation from hamlet

### **ACTION ITEMS:**

Request for information – who looks after water system on daily basis? Director of Public Works to follow up with Mr. Elliott.

Request for information – what was the 2014 \$2,000 expense under AG? Director of Finance to follow up with Mr. Elliott.

Suggestion – grading on the main road needs more care and attention, less speed and have blade down better. Also look at TWP 464.

Request for action – look into 2<sup>nd</sup> street (off Railway Ave to 1<sup>st</sup> Ave) for broken pavement, large rocks being pushed off the sides.

## **ADJOURNMENT**

Councillor M. King adjourned the McLaughlin & Rivercourse Hamlet Meeting at 7:04 p.m.

3/16/2017

**County of Vermilion River  
McLaughlin  
Yearly Expenses**

	<u>Actual 2010</u>	<u>Actual 2011</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Actual 2015</u>	<u>Actual 2016</u>
<b><u>Public Works</u></b>							
Street Lights	\$ 2,754.45	\$ 2,642.99	\$ 3,502.90	\$ 3,337.83	\$ 3,977.92	\$ 4,211.93	\$ 4,153.76
Maintenance	\$ 250.00	\$ 509.00	\$ 2,816.33	\$ 2,654.00	\$ 1,921.33	\$ 2,694.15	\$ 8,391.00
Additional Services		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Debentures		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Public Works</b>	<b>\$ 3,004.45</b>	<b>\$ 3,151.99</b>	<b>\$ 6,319.23</b>	<b>\$ 5,991.83</b>	<b>\$ 5,899.25</b>	<b>\$ 6,906.08</b>	<b>\$ 12,544.76</b>
<b><u>Agriculture</u></b>							
Agriculture	\$ 412.50	\$ 297.25	\$ -	\$ -	\$ 2,000.00	\$ -	\$ -
<b>Total Agriculture</b>	<b>\$ 412.50</b>	<b>\$ 297.25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Dog</u></b>							
Dog Services	\$ -	\$ 879.20	\$ 576.38	\$ 450.44	\$ 462.80	\$ 198.93	\$ 60.70
<b>Total Dog Services</b>	<b>\$ -</b>	<b>\$ 879.20</b>	<b>\$ 576.38</b>	<b>\$ 450.44</b>	<b>\$ 462.80</b>	<b>\$ 198.93</b>	<b>\$ 60.70</b>
<b>Total</b>	<b>\$ 3,416.95</b>	<b>\$ 4,328.44</b>	<b>\$ 6,895.61</b>	<b>\$ 6,442.27</b>	<b>\$ 8,362.05</b>	<b>\$ 7,105.01</b>	<b>\$ 12,605.46</b>

**McLAUGHLIN**

**Reserve Summary**

<u>WATER CAPITAL RESERVE</u>	YEAR	AMOUNT	BALANCE
1/5 of Municipal Taxes	2005	\$ 356	\$ 8,152
1/5 of Municipal Taxes	2006	\$ 418	\$ 8,570
1/5 of Municipal Taxes	2007	\$ 392	\$ 8,962
Extra Ordinary Items	2007	\$ (4,659)	\$ 4,303
Retracted Sale of Land - refunded	2008	\$ (3,000)	\$ 1,303
1/5 of Municipal Taxes	2008	\$ 911	\$ 2,215
1/5 of Municipal Taxes	2009	\$ 1,223	\$ 3,438
Sale of Land	2009	\$ 3,150	\$ 6,588
1/5 of Municipal Taxes	2010	\$ 1,449	\$ 8,037
1/5 of Municipal Taxes	2011	\$ 1,544	\$ 9,581
1/5 of Municipal Taxes	2012	\$ 1,598	\$ 11,179
1/5 of Municipal Taxes	2013	\$ 1,728	\$ 12,907
Trsfr funds from capital reserve to operating deficit	2014		\$ 12,907
1/5 of Municipal Taxes	2014	\$ 2,223	\$ 15,130
1/5 of Municipal Taxes	2015	\$ 2,291	\$ 17,421
1/5 of Municipal Taxes	2016	\$ 2,511	\$ <b>19,931</b>

<u>CAPITAL PROJECT RESERVE</u>	YEAR	AMOUNT	BALANCE
<i>...Previous Years</i>			\$ 7,462
Tax Gap Transfer	2005	\$ 1,596	\$ 9,058
Tax Gap Transfer	2006	\$ 2,321	\$ 11,379
Tax Gap Transfer	2007	\$ 2,894	\$ 14,273
Tax Gap Transfer	2008	\$ 3,060	\$ 17,333
Tax Gap Transfer	2009	\$ 5,642	\$ 22,975
Tax Gap Transfer	2010	\$ 2,367	\$ 25,342
Tax Gap Transfer	2011	\$ 6,723	\$ 32,065
Tax Gap Transfer	2012	\$ 1,938	\$ 34,003
Tax Gap Transfer	2013	\$ 1,072	\$ 35,075
Tax Gap Transfer	2014	\$ 3,025	\$ 38,100
Tax Gap Transfer	2015	\$ 6,221	\$ 44,321
Withdrawal from Reserve	2015	\$ (5,336)	\$ 38,985
Tax Gap Transfer	2016	\$ <b>3,394</b>	\$ <b>42,379</b>

<u>SIP Grant</u>	YEAR	AMOUNT	BALANCE
Per Capita SIP Grant (2000-2005)		\$ 15,600	\$ 15,600
SIP Grant	2006	\$ 3,120	\$ 18,720
SIP Grant	2007	\$ 3,450	\$ 22,170
SIP Grant	2008	\$ 3,450	\$ 25,620
SIP Grant	2009	\$ 2,400	\$ 28,020
SIP Grant	2010	\$ 2,400	\$ 30,420
2010 Street Improvement Project	2010	\$ (7,875)	\$ 22,545
SIP Grant	2011	\$ 2,400	\$ 24,945
2011 Street Improvement Project	2011	\$ (11,167)	\$ 13,778
Per Capita SIP Grant	2012	\$ 2,400	\$ 16,178
2000-2011 Interest Accrued	2012	\$ 4,252	\$ 20,430
2012 Street Improvement Project	2012	\$ (6,764)	\$ <b>13,666</b>

**Total Reserves** \$ 75,976

**McLAUGHLIN**

**Reserve Summary**

**MSI Grant Allocation**

Transferred from AMIP Grant	2013	\$	15,965	\$	15,965
MSI Funds Carried Forward	2013	\$	10,985	\$	26,950
MSI Allocation	2013	\$	7,758	\$	34,708
MSI Allocation	2014	\$	8,223	\$	42,931
MSI Allocation	2015	\$	9,178	\$	52,109
MSI Allocation	2016	\$	8,147	\$	60,256
<b>Sub Total</b>				<b>\$</b>	<b>60,256</b>

**OPERATING SURPLUS/(DEFICIT)**

<i>...Previous Years</i>				\$	(2,398)
WATER	2005	\$	(124)	\$	(2,522)
WATER	2006	\$	(2,453)	\$	(4,975)
WATER	2007	\$	(3,955)	\$	(8,930)
WATER	2008	\$	(337)	\$	(9,267)
WATER	2009	\$	1,111	\$	(8,156)
WATER	2010	\$	1,479	\$	(6,677)
WATER	2011	\$	(1,988)	\$	(8,665)
WATER	2012	\$	(1,494)	\$	(10,159)
WATER	2013	\$	(3,151)	\$	(13,310)
21-04-14 tsfr funds from capital reserve to operating	2014	\$	12,907	\$	(403)
WATER	2014	\$	(8,101)	\$	(8,504)
WATER	2015	\$	-	\$	(8,504)
WATER	2016	\$	2,375	\$	<b>(6,129)</b>

COUNTY OF VERMILION RIVER  
MCLAUGHLIN WATER

Line #		2016 YTD	2016 BUDGET	VARIANCE BUDGET+ACTUAL
	<b><u>MCLAUGHLIN - REVENUE - WATER</u></b>			
1	SALE WATER - McLAUGHLIN	\$ (21,461)	\$ (22,230)	\$ (769)
2	PENALTY - McLAUGHLIN	\$ (473)	\$ (200)	\$ 273
3	OTHER - INT ETC	\$ -	\$ -	\$ -
4	GRANTS	\$ -	\$ -	\$ -
5	DRAWN FROM HAMLET PROJECT RESERVE	\$ -	\$ -	\$ -
6	APPROPRIATE FROM ACCUM SURPLUS	\$ -	\$ -	\$ -
7	<b>TOTAL REVENUE</b>	<b>\$ (21,934)</b>	<b>\$ (22,430)</b>	<b>\$ (496)</b>
8				
9	<b><u>MCLAUGHLIN - EXPENDITURES - WATER</u></b>			
10	SALARY MCLAUGHLIN	\$ 12,262	\$ 12,154	\$ (108)
11	INSERVICE TRAINING	\$ -	\$ 150	\$ 150
12	MILEAGE & SUBSISTANCE	\$ -	\$ -	\$ -
13	ENGINEERING SERVICES	\$ -	\$ -	\$ -
14	OPERATIONAL COSTS	\$ 3,509	\$ (5,377)	\$ (8,886)
15	CONTRACTED SERVICES	\$ 250	\$ 1,000	\$ 750
16	INSURANCE	\$ 680	\$ 600	\$ (80)
17	REPAIRS & MTNCE & FUEL - VEHICLES	\$ -	\$ 840	\$ 840
18	MATERIALS - SAFETY	\$ -	\$ -	\$ -
19	GAS	\$ 650	\$ 750	\$ 100
20	ELECTRICITY	\$ 1,241	\$ 1,200	\$ (41)
	F.A. ASSET - ENG STRUCTURES	\$ -	\$ -	\$ -
21	BAD DEBT	\$ -	\$ -	\$ -
22	TRANSFER COSTS	\$ 527	\$ 1,500	\$ 973
23	<b>TOTAL EXPENDITURES</b>	<b>\$ 19,119</b>	<b>\$ 12,817</b>	<b>\$ (6,302)</b>
24				
25	<b>DEPRECIATION</b>	\$ 2,689	\$ 2,912	\$ 223
26				
27	<b>SUBTOTAL</b>	<b>\$ 21,808</b>	<b>\$ 15,729</b>	<b>\$ (6,079)</b>
28				
29	<b>NET FUNCTION</b>	<b>\$ (126)</b>	<b>\$ (6,701)</b>	<b>\$ (6,575)</b>
30				
31				
32				
33	<b><u>RECONCILIATION TO NET TAX</u></b>			
34	<b><u>Adjust for non cash items</u></b>			
35	DEPRECIATION	\$ (2,689)	\$ (2,912)	\$ (223)
36	LOSS ON DISPOSAL OF FA	\$ -	\$ -	\$ -
37	<b><u>Adjust for non PSA Revenue &amp; Expenses</u></b>			
38	DRAWN FROM HAMLET PROJECT RESERVE	\$ -	\$ -	\$ -
39	DEBENTURE PRINCIPAL	\$ -	\$ -	\$ -
40	F.A. ASSET - ENG STRUCTURES	\$ -	\$ -	\$ -
41	LAND	\$ -	\$ -	\$ -
42	CONTRIBUTED TO CAPITAL	\$ 440	\$ 440	\$ -
43				
44				
45	<b>GAIN/LOSS ON DISPOSAL</b>	<b>\$ (2,249)</b>	<b>\$ (2,472)</b>	<b>\$ (223)</b>
46		\$ -		
47	<b>NET FUNCTION</b>	<b>\$ (2,375)</b>	<b>\$ (9,173)</b>	<b>\$ (6,798)</b>

3/16/2017

**County of Vermilion River  
Rivercourse  
Yearly Expenses**

	<u>Actual 2010</u>	<u>Actual 2011</u>	<u>Actual 2012</u>	<u>Actual 2013</u>	<u>Actual 2014</u>	<u>Actual 2015</u>	<u>Actual 2016</u>
<b><u>Public Works</u></b>							
Street Lights	\$ 348.08	\$ 371.27	\$ 438.00	\$ 379.99	\$ 498.00	460.03	\$ 467.12
Maintenance	\$ 250.00	\$ 303.31	\$ 338.00	\$ -	\$ -	-	-
Additional Services		\$ -	\$ -	\$ -	\$ -	-	-
Debenture				\$ -	\$ -	-	-
<b>Total Public Works</b>	<b>\$ 598.08</b>	<b>\$ 674.58</b>	<b>\$ 776.00</b>	<b>\$ 379.99</b>	<b>\$ 498.00</b>	<b>460.03</b>	<b>467.12</b>
<b><u>Agriculture</u></b>							
Agriculture		\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -
<b>Total Agriculture</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000.00</b>	<b>\$ -</b>
<b><u>Dog</u></b>							
Dog Services	\$ -	\$ 766.57	\$ 576.36	\$ 232.65	\$ 233.65	-	\$ -
<b>Total Dog Services</b>	<b>\$ -</b>	<b>\$ 766.57</b>	<b>\$ 576.36</b>	<b>\$ 232.65</b>	<b>\$ 233.65</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total</b>	<b>\$ 598.08</b>	<b>\$ 2,441.15</b>	<b>\$ 1,352.36</b>	<b>\$ 612.64</b>	<b>\$ 731.65</b>	<b>\$ 1,460.03</b>	<b>\$ 467.12</b>



County of Vermilion River  
**RIVERCOURSE**  
Reserve Summary

4/10/2017

	YEAR	AMOUNT	BALANCE
<b><u>CAPITAL PROJECT RESERVE</u></b>			
2002 Tax Gap Transfer	2003	\$ 1,507	\$ 1,507
2003 Tax Gap Transfer	2003	\$ 1,581	\$ 3,088
2004 Tax Gap Transfer	2004	\$ 2,014	\$ 5,102
2005 Tax Gap Transfer	2005	\$ 1,761	\$ 6,863
2006 Tax Gap Transfer	2006	\$ 1,540	\$ 8,403
2007 Tax Gap Transfer	2007	\$ 3,048	\$ 11,451
2008 Tax Gap Transfer	2008	\$ 2,765	\$ 14,216
Sale of Lots Transfer	2008	\$ 712	\$ 14,928
2009 Budget transfer to water	2009	\$ (3,500)	\$ 11,428
2009 Tax Gap Transfer	2009	\$ 5,495	\$ 16,923
2010 Budget transfer to water	2010	\$ (2,468)	\$ 14,455
2010 Tax Gap Transfer	2010	\$ 5,306	\$ 19,761
2011 Interest Transfer	2011	\$ 227	\$ 19,988
2011 Budget Transfer to Water	2011	\$ (1,218)	\$ 18,770
2011 Tax Gap Transfer	2011	\$ 6,383	\$ 25,153
2012 Tax Gap Transfer	2012	\$ 4,592	\$ 29,745
2013 Tax Gap Transfer	2013	\$ 5,468	\$ 35,213
20-04-14 tsfr funds from capital reserve to operating	2014		\$ 35,213
2014 Tax Gap Transfer	2014	\$ 9,274	\$ 44,487
2015 Well Repairs	2015	\$ (4,491)	\$ 39,996
2015 Tax Gap Transfer	2015	\$ 9,228	\$ 49,224
2016 Tax Gap Transfer	2016	\$ 11,142	\$ <b>60,366</b>

**MSI GRANT ALLOCATION**

Transferred from AMIP Grant	2013	\$ 11,944	\$ 11,944
MSI Funds Carried Forward	2013	\$ 4,655	\$ 16,599
MSI Allocation	2013	\$ 3,288	\$ 19,887
MSI Allocation	2014	\$ 3,485	\$ 23,372
MSI Allocation	2015	\$ 3,736	\$ 27,108
MSI Allocation	2016	\$ 2,980	\$ 30,088
Sub Total			\$ <b>30,088</b>

**OPERATING SURPLUS/DEFICIT**

WATER	2000	\$ (581)	\$ (581)
WATER	2001	\$ (3,003)	\$ (3,584)
WATER	2002	\$ (1,564)	\$ (5,148)
WATER	2003	\$ (640)	\$ (5,788)
WATER	2004	\$ (5,242)	\$ (11,030)
WATER	2005	\$ (916)	\$ (11,946)
WATER	2006	\$ (1,412)	\$ (13,358)
WATER	2007	\$ (1,243)	\$ (14,601)
WATER	2008	\$ (1,147)	\$ (15,748)
WATER Transfer from Capital Reserve	2009	\$ 3,500	\$ (12,248)
WATER	2009	\$ (3,351)	\$ (15,599)
WATER	2010	\$ (41)	\$ (15,640)
WATER Transfer from Capital Reserve	2010	\$ 2,468	\$ (13,172)
WATER	2011	\$ 161	\$ (13,011)
WATER Transfer from Capital Reserve	2011	\$ 1,218	\$ (11,793)
WATER	2012	\$ (308)	\$ (12,101)
WATER	2013	\$ 57	\$ (12,044)
20-04-14 tsfr funds from capital reserve to operating	2014	\$ 12,044	\$ <b>0</b>
WATER	2014	\$ (339)	\$ (339)
WATER	2015	\$ (197)	\$ (536)
WATER	2016	\$ (1,183)	\$ <b>(1,719)</b>

COUNTY OF VERMILION RIVER  
RIVERCOURSE WATER

	2016 YTD	2016 BUDGET	VARIANCE BUDGET+ACTUAL
<b>REVENUES</b>			
1 SALE OF WATER - RIVERCOURSE	\$ (7,331)	\$ (7,140)	\$ 191
2 PENALTY- RIVERCOURSE	\$ (94)	\$ (40)	\$ 54
4 GRANT	\$ -	\$ 0	\$ -
5 Sub Total	<b>\$ (7,425)</b>	<b>\$ (7,180)</b>	<b>\$ 245</b>
6			
7			
<b>EXPENDITURES</b>			
9 SALARY & BENEFITS	\$ 5,584	\$ 3,276	\$ (2,308)
10 TRAINING	\$ -	\$ 50	\$ 50
11 MILEAGE & SUBSISTANCE	\$ -	\$ -	\$ -
12 ENGINEERING SERVICES	\$ -	\$ -	\$ -
13 OPERATIONAL	\$ 1,601	\$ 1,000	\$ (601)
14 INSURANCE	\$ 68	\$ 80	\$ 12
15 REPAIRS & MTNCE	\$ -	\$ 300	\$ 300
16 CONTRACTED SERVICES	\$ 18	\$ -	\$ (18)
17 ELECTRICITY	\$ 932	\$ 1,200	\$ 268
18 INSURANCE	\$ -	\$ -	\$ -
19 FIXED ASSET	\$ -	\$ -	\$ -
20 TRSF COSTS	\$ 215	\$ 750	\$ 535
21 TOTAL EXPENDITURES	<b>\$ 8,418</b>	<b>\$ 6,656</b>	<b>\$ (1,762)</b>
22			
23 DEPRECIATION	\$ -	\$ 222	\$ 222
24			
25 SUBTOTAL	<b>\$ 8,418</b>	<b>\$ 6,878</b>	<b>\$ (1,540)</b>
26			
27 NET	<b>\$ 993</b>	<b>\$ (302)</b>	<b>\$ (1,295)</b>
28			
29			
<b>RECONCILIATION TO NET TAX</b>			
<b><u>Adjust for non cash items</u></b>			
32 DEPRECIATION	\$ -	\$ (222)	\$ (222)
33			
<b><u>Adjust for non PSA Revenue &amp; Expenses</u></b>			
35 DRAWN FROM RESERVE	\$ -	\$ (10,000)	\$ (10,000)
36 DEBENTURE PRINCIPAL	\$ -	\$ -	\$ -
37 FIXED ASSET	\$ -	\$ 10,000	\$ 10,000
38 LOSS ON DISPOSAL OF FA	\$ -	\$ -	\$ -
39 CONTRIBUTED TO CAPITAL	\$ 190	\$ 190	\$ -
40			
41			
42 TOTAL ADJUSTMENTS	<b>\$ 190</b>	<b>\$ (32)</b>	<b>\$ (222)</b>
43			
44 NET FUNCTION	<b>\$ 1,183</b>	<b>\$ (334)</b>	<b>\$ (1,517)</b>